



Free HR Support Center



Need an easy, efficient solution to help manage your HR compliance and employee relation issues? At APS, clients can access an extensive online knowledge base of HR resources at no additional cost! We are confident that our HR Support Center will help you manage your most valuable asset: Your Employees.



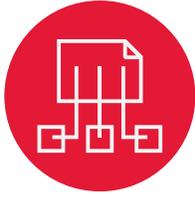
Documents and Forms

You will have access to the HR documents you need to manage your employees, including employment applications, new hire letters, a library of widely used workplace policies, job descriptions, and checklists. If you don't find the document you're looking for, our HR Pros are happy to work with you to create it!



Training On-Demand

The HR Support Center features a wide selection of in-depth HR trainings. Topics range from Health Care Reform to Hiring & Terminations to Performance Management, and more. All training programs are specially designed and delivered by our certified HR Pros.



Quick Guides

If you need a fast way to get up to speed on a particular HR topic, our Quick Guides have you covered. We provide an at-a-glance summary of the most common HR areas, including Hiring, Health Care Reform, Wage & Hour, Employee Relations, and more.



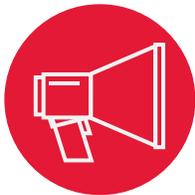
3 Minute HR Audit

Our fast, easy HR Audit helps you determine your HR compliance readiness and any HR gaps that may exist in your organization. You can take the audit as many times as you like.



HR Casts

Our HRCasts are developed by our HR Pros and provide in-depth HR information, tips, and best practices to help you better manage your business and employees. They're available anytime, so you can listen to them at work, or even on your commute home.



e-Alerts

Branded state and federal e-Alerts keeping you up-to-date on legal and regulatory changes that may affect your businesses. These alerts are sent to you automatically — and are tailored to your selected states.



Employee Handbooks

Our new Handbook Wizard makes it easier than ever for you to build a comprehensive and compliant employee handbook – at no extra charge. It's a powerful tool for you to communicate your organization's values, culture, and vision.



HR Snapshot